

Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

LEICESTER CITY COUNCIL

11 FEB 2011

RECEIVED
MEMBERS' SUPPORT

2526

Ward Meeting Grant Application Form

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Knighton Ward

2. Name of your project/proposal

Bike racks for shopping parades in the Knighton Ward

3. Name of group or person making the application

Carol McGowan

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

The need for the project

There are a number of shopping parades in the Knighton Ward (such as Meadvale Road) where it is impossible for cyclists to park and lock their bikes safely. I regularly cycle to the shops on Meadvale Road with my 9 year old daughter and it is always a problem working out what to do with our bicycles and how to lock them safely whilst we are in the shops. At busy school leaving times I have noticed that the pavement can become cluttered with bikes and this is simply because there are no proper facilities.

This project supports "One Leicester" by making provision for cyclists and to keeping pavements safe for pedestrians.

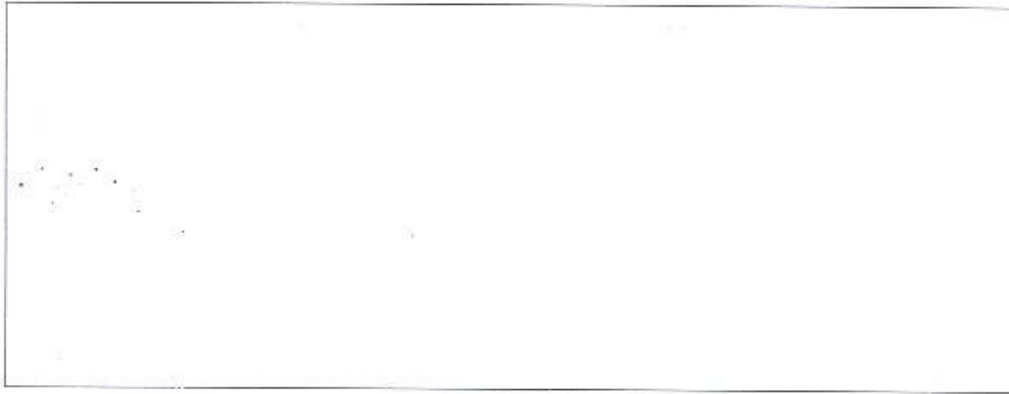
The proposal

The proposal is to fund the installation of Sheffield-style bike racks in front of shopping parades in the following public areas:

Meadvale Road
Aberdale Road
Allendale Road/Francis St
Knighton post office

The work would be carried out by the City Council as the sites form part of the public highway.

The proposal will be considered successful on completion of installation of racks and their successful use by cyclists.



5. Have you attached any supporting information? NO
(Please tick)

6. Does your organisation have audited accounts? NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for? £2,000

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Installation by City Council of Sheffield-style cycle racks in 4 public areas at Meadvale Road Aberdale Road Allendale Road/Francis St Knighton post office		500 per location (Estimate from Regen and Culture at LCC)	500 per location
Total		2000 (E)	2000(E)

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

No

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

The work would be carried out by City Highways therefore I would prefer to discuss payment arrangements whereby an order for the work is sent direct to the relevant person in city highways and I would be involved in approving successful completion of the work.

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the "Guide to Ward Meeting Grants" and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person Carol McGowan	
Your position in organisation or group	
Private individual	
Name of organisation or group Private individual	
Address	
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
Phone number	Email
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Signature	Date
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	11/2/11

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application